

# Public Works – Job Duties

Assist in maintaining water & wastewater facilities

Check Wells

Read Meters

Assist with reports for water & wastewater

Assist in maintaining the streets of the City

Maintain required licenses for specific job duties

Trim trees including cleanup and hauling off limbs

Repairing water leaks

Shredding & Weed trimming

Scrape and re-paint curbing on the square

Change out electrical fuses

On-call after initial training

Must be able to obtain water/wastewater license within 6 months or as soon as classes are available thereafter

Help in all utility departments where needed

All aspects of public utilities

Assist other public works employees when needed

Other duties as assigned